St Dennis Parish Council
Minutes of the Ordinary Council Meeting held at ClayTAWC on Wednesday 16th September 2026 at 7.00 pm.

The Chair welcomed all present to the September meeting of the Parish Council.

Present:
Cllr Clarke (Chair), Cllr Edmunds, Cllr Kelsey, Cllr J Griffin, Cllr A Griffin, Cllr James.

In Attendance:
Tamsyn Moore – Clerk & RFO and Cornwall Councillor Dick Cole (CC Cole).

165/26 Apologies.
None.

166/26 Declarations of Interest.
None.
The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk, and the Chair before continuing.

167/26 To adopt the minutes of the Extra Ordinary Meeting of the Parish Council held on the 27th August 2026
It was **Resolved –** to adopt the minutes subject to a typographical error under Min Ref EO59/26 Proposed, seconded, all present in favour.

168/26 Matters Arising – Information only.
- The Radio Hire order for the Remembrance Day Memorial Parade has been submitted.
- Remembrance Day Wreaths have been delivered and wooden poppies (crosses no longer being used) – Payment of the donation to be made in October.
- Healthy Debate Skills Session was attended by Cllr Clarke, Cllr James, Cllr A Griffin, Cllr Kelsey and the Clerk – Slides will be forwarded to the other Council Members in due course.
- Chairing Skills Training was attended by Cllr Clarke, Cllr Edmunds and Cllr Kelsey.
- Councillor Skills Training now booked for the 24th of November being held at ClayTAWC, cost per attendee will be £37.50+VAT.
- ICCM Management of Memorials training booked for the Clerk and 1 Maintenance Operative.
- SLCC Financial Regional Seminar fully booked, RFO added to the waiting list.
- The Clerk has issued a response to the Highways issue raised by a resident in relation to the location of the Speed Monitoring Sign on Hendra Road.

169/26 Public Participation.
As directed by the Chair, the time allowed for public participation as stipulated in Standing Order 3f was extended.

- Cllr Kelsey has been asked to raise an issue of parking on double yellow lines on Hendra Road by a resident – The Clerk advised that parking where restriction such as double yellow lines are in place should be reported to Cornwall Council. If there are no restrictions but a vehicle is causing a dangerous obstruction this should be reported to the Police. The office can make a report on behalf of a resident, but it is preferable that individuals report issues directly, as Cornwall Council will request details including times and vehicle registration details.
- Representatives from Four Zeros Energy provided a presentation on the proposed St Austell Green Hydrogen site in relation to planning application PA26/04506. Questions were raised by Parish Councillors and CC Cole and responses were provided. Questions covered the following:

    - The name of the development
    - Loss of habitat
    - Source of electricity to the development
    - Source of water to the development
    - Any noise or disturbance
    - Any hazardous materials or contaminated land
    - Community Benefit

170/26 Consultations/Surveys received up to the time of the meeting.

a) General Consultations
None.

b) Planning Applications received up to the time of the meeting.
PA26/04506 – Proposed development of a 20 MW electrolytic green hydrogen production facility (Hydrogen Site), together with a separate Electrical Connection Compound, associated underground electrical infrastructure, hydrogen pipeline connections and ancillary works – Land West of Treviscoe, Dryers Barton Lane, Central Treviscoe, St Austell.

It was **Resolved** to submit a comment of **No Objection** in relation to the application. Proposed, seconded, all present in favour.

171/26 Clerks Report:

The Clerk provided a verbal update with written report to follow.

172/26 Festival of Christmas Trees 2026

It was **Resolved** for the Parish Council to enter a Christmas tree in the 2026 Festival of Christmas Trees. It was agreed for Cllr A Griffin to suggest a theme for the tree and submit the Parish Council's entry. A budget of £50 was agreed for the office to purchase replacement lights and any other associated items. Proposed, seconded, all present in favour.

173/26 Unexpected Additional Printing Costs

It was **Resolved** to reimburse a member of the Council with paper used in the printing of documents for an unexpected Council matter. Proposed, seconded, all present in favour.

174/26 Wellbeing for Councillors

It was discussed that Councillors are not employees of the Council so therefore the Council does not have the same obligations or powers to provide Wellbeing services however guidance should be available for Councillors and reasonable adjustments should be considered where appropriate. It was **Resolved** for the Clerk to investigate options for a guidance pack and policy. Proposed, seconded, all present in favour.

175/26 Christmas Tree Lights Switch-On and Lantern Parade 2026 Update

The Clerk provided an update, following the office advertisement for local business to provide support for the event two offers have so far been received from Cornish Lithium and Imerys, St Dennis Primary School have been invited to make lanterns, the Road Closure has been submitted and various quotes obtained. The lights have been tested and batteries charged. Cornish Lithium have accepted the invitation to bring the Bal Maiden Lantern to Trelavour Prazey Green with possible dance demonstration not yet confirmed. Cornish Lithium are hosting two lantern making workshops – dates and locations to be confirmed.
It was **Resolved** to agree the following actions and associated costs.

- Accept a discretionary donation of £300 from Cornish Lithium and for the donation to be used to provide the Santa's Grotto and Gifts.
- To accept Imerys offer for the Parish Council to make an application for a donation via Imerys Sponsorship & Charitable Donation Request Form – The Clerk to apply for a Christmas Tree or monetary equivalent.
- If funding for the tree is unsuccessful the office can purchase a tree with a budget of £300 including delivery. The office can pay the £100 deposit and have authority to use the bank card for this purpose.
- Radio Hire cost of £99+VAT
- Advance Warning Signs overlays £20 + VAT

Proposed, seconded, all present in favour.

Cllr J Griffin left the meeting at 8.25pm

176/26 To approve the cost of training for Cllrs and staff.

It was **Resolved** to approve the following:

- Clerk – ICCM – Cemetery Management for Parish and Town Clerks – £105+VAT - 18th of November 2026
- Clerk – ICCM – Exclusive Rights of Burial – currently unavailable until 2027 – £160+VAT - currently unavailable until 2027 – Clerk to go on waiting list for an earlier date if possible.

Proposed, seconded, all present in favour.

177/26 Reports from Outside Bodies

Report provided by Cllr Kelsey - Property and Services Committee meeting,
St Stephen-in-Brannel Parish Council, 26th August 2026 – Circulated prior to the meeting.

Cllr J Griffin returned to the meeting at 8.33pm

178/26 Cemetery Matters

a) To approve two bench memorial plaques

It was **Resolved** for the two bench memorial plaques to be approved and any future plaque requests to be approved by the Clerk. Proposed, seconded, all present in favour.

b) To consider CCTV repairs – The clerk advised that an engineer stated there was an issue with fogging on one of the cameras which requires replacing plus recommended that the top box be replaced as no longer watertight, along with compression glands. However, on viewing images the Clerk cannot see any issue with the image quality. It was **Resolved** for the clerk to continue to monitor the situation. If repairs are required, costs are to be brought back to a meeting of the Cemetery Committee or Full Council for approval. Proposed, seconded, all present in favour.

c) To agree costs for the Garden of Rest access path – It was **Resolved** to agree a budget of £200 for materials for a concrete path. Proposed, seconded, all present in favour.

d) To consider structural testing of the Celtic Cross and agree any associated costs – Only one quote was received at the time of the meeting. More quotes to be obtained before a decision can be made.

179/26 Items for the next agenda.

- Hall Road Play Area
- Remembrance Day Memorial Parade – Road signs
- 2026 Christmas Event
- Festival of Christmas Trees - Update

180/26 Confidential Matters

It was **Resolved** that under the Public Bodies (Admission to Meetings) Act 1960, the public, representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the following business to be transacted. Proposed, seconded, all present in favour.

a) ACAS Early Conciliation – To Consider professional advice and agree any associated costs
Cllr Edmunds provided an overview of the case analysis provided by the Councils legal representative. Two options were proposed. Option 1 – To engage in the Early Conciliation Process. Option 2 – To withdraw from the Early Conciliation Process.
It was **Resolved** for the Council to follow Option 1 – To engage in the Early Conciliation Process. Proposed, seconded, all present in favour.

b) Temporary Staff Provision- To review the current Temporary Staff contract and agree any associated actions and costs
It was **Resolved** to renegotiate the Temporary Staff members agency contract, if accepted, to reflect the administration role being covered. Rolling contract up to December 2026 at £15 - £18 per hour. Proposed, seconded, all present in favour.

Meeting closed 9.05pm.

Signed: …….